INTERNERSHIP OPPORTUNITIES AT THE CENTER FOR GLOBAL STUDIES (CGS)
Why participate in an internship?

- Gain practical experience ➔ competitive edge in the job market
- Networking
- Try a variety of tasks — enables you to gauge what you like and dislike
- Resumé-building
- Apply classroom knowledge to real world tasks.
What can you expect at the CGS?

- Great networking opportunities
- Tasks matched to your academic and professional interests
- Small office experience; close working relationship with your supervisor
- Variety of tasks.
Intern duties

- Event organization
- Creation of publicity materials including flyers and monthly newsletters
- Lead an after-school club at a local K-8 school
- Assist with an international story-time series at Schlow Library
- Attend and contribute at team meetings
- Participate in community outreach
- Work as part of a team as well as independently
- Become adept at using social media
- Blog about your experience.
Sample after-school clubs

- World Drama
- Mythology and Folklore
- French and Francophone Culture
- German Culture
- World Culture and the Environment
- Spanish
Sample activities include...

programming at Penn State

CGS Brown Bag lecture series

community and K-12 outreach
Who should apply?

- University Park undergraduates from all majors with a strong interest in global issues and/or K-12 instruction.
Required skills

- Attention to detail
- Ability to meet deadlines
- Strong organizational skills
- Basic Microsoft Office skills
- Experience with social media
- Strong written and oral skills
- Interest in global issues and/or K-12 instruction
- Minimum 3.0 cumulative GPA
Routes to Internship

- Liberal Arts credit through LA495
- Departmental Credit e.g. Political Science credit through PLSC495
- Non-credit
CGS Internship by the numbers

- Fall 2011 – 1 intern
- Spring 2012 – 3 interns
- Fall 2012 – 3 interns
- Spring 2013 – 4 interns
- Fall 2013 – 5 interns
- Spring 2014 – 4 interns

CGS interns have gone on to...

- Paid internships
- Teach for America
- Fulbright Teaching Assistantships
- Graduate/professional school
- Non-profit organizations

What will your story be?
What do we look for?

- Students interested in engaging in a wide array of global events
- Students motivated to participate and make an impact within the local community.
What should you do before and after applying?

**BEFORE**
- Familiarize yourself with the website
- How can you contribute to the Center? If you have concrete ideas, include them in your application
- Network with current interns
- Prepare your cover letter and resume as you would for any job application.

**AFTER**
- Follow up on the application
- Prepare to interview
Contact info

Sarah Lyall-Combs
Associate Director
The Center for Global Studies
102 Old Botany Building
Office: (814) 867-4697
Fax: (814) 863-3528
Email: cgsinfo@psu.edu

Thanks to Interns Katie Black and Matthew Hoffman for their assistance on this Powerpoint.