## Search Techniques in Selected Databases and Search Engines

(as of 10/11)

<table>
<thead>
<tr>
<th>Size &amp; Type</th>
<th>Full Text</th>
<th>Truncation</th>
<th>Wildcard Character</th>
<th>Phrase</th>
<th>Boolean “and”</th>
<th>Boolean “or”</th>
<th>Grouping Terms</th>
<th>Field-Specifiers</th>
<th>Relevancy Ranking</th>
<th>Mark for “Cart”</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Bibliography of the History of Art</td>
<td>more than 600,000 scholarly articles in art history, some books</td>
<td>NONE!</td>
<td>?</td>
<td>NONE!</td>
<td>“_____”</td>
<td>default</td>
<td>in Advanced Search</td>
<td>Advanced Search boxes</td>
<td>in buttons or menus</td>
<td>if chosen</td>
<td>yes</td>
</tr>
<tr>
<td>Gale Virtual Reference Library</td>
<td>1000+ reference books</td>
<td>always</td>
<td>*</td>
<td>?</td>
<td>“_____”</td>
<td>pull-down menus in Advanced mode</td>
<td>pull-down menus in Advanced mode</td>
<td>()</td>
<td>in Advanced mode</td>
<td>default</td>
<td>yes</td>
</tr>
<tr>
<td>Google</td>
<td>stuff on the web</td>
<td>always</td>
<td>default is “stemming” — looks for forms of word</td>
<td>“_____”</td>
<td>default</td>
<td>OR</td>
<td>OR (upper case)</td>
<td>NONE!</td>
<td>in Advanced mode</td>
<td>always</td>
<td>NONE!</td>
</tr>
<tr>
<td>Google Scholar or Google Books</td>
<td>a large quantity of electronic journals or digitized books</td>
<td>often</td>
<td>default is “stemming” — looks for forms of word</td>
<td>“_____”</td>
<td>default</td>
<td>OR</td>
<td>OR (upper case)</td>
<td>NONE!</td>
<td>in Advanced mode</td>
<td>always</td>
<td>NONE!</td>
</tr>
</tbody>
</table>

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Truncation = Chopping off word to get multiple endings  
Wildcard Character = Any character OK in this spot (to get woman and women, etc.)  
Phrase = Match words only if in this sequence.  
Boolean “and” = Match if both terms are present.  
Boolean “or” = Match if either term is present.  
Grouping Terms = Execute these combinations first.

Field Specifiers = Limit search to this part of the database record (author, subject, etc.)  
Relevancy Ranking = An estimation of importance is used to order the display of results.  
Mark for “Cart” = You select certain records to add to your own “shopping cart.”  
Email Marked = You can email selected records.  
NONE! = feature not available in this system

-h. pisciotta